

E l e m e n t a r y S c h o o l D i s t r i c t 1 0 2

Dear Property Owner:

A family that would like to register its child(ren) in LaGrange School District 102 has indicated that it lives with you. In order to assist the family in establishing the residency requirements for attendance in our schools, we ask that you complete the attached form. We also ask you to notify the District if the family vacates the property or moves from the residence. You may do so by contacting the superintendent's office at (708) 482-2400 x 2001. Please note that the District may need to conduct periodic home visits and other surveillance to verify the residency arrangement.

Under the School Code of Illinois, it is a Class C misdemeanor for any party to knowingly or willfully present to any school district any false information regarding the residency of a child for the purpose of enabling the child to attend a school in the district without payment of a non-resident tuition charge.

Thank you for your assistance with this matter.

Sincerely,

Kyle A. Schumacher, Ed.D.
Superintendent of Schools

LETTER OF RESIDENCE FORM

PART I - TO BE COMPLETED BY THE PERSON SEEKING TO ENROLL A STUDENT

I, _____, hereby state that I live at
(parent/guardian)

_____ since moving from
(street address and village)

(street address, village and state)

I live with _____ for the following reasons:
(district resident)

I cannot provide a lease, property purchase agreement, property tax bill or utility bills.

IMPORTANT INFORMATION/WARNING AND AFFIRMATION

The school district reserves the right to evaluate the evidence presented and merely completing this form or providing other documentation does not guarantee enrollment.

It is a crime under Illinois law, punishable by imprisonment and fine, to knowingly or willfully present any false information regarding the residency of a student for purposes of enabling that student to attend on a tuition-free basis or to knowingly enroll or attempt to enroll a student on a tuition-free basis when the student is known to be a non-resident of the district. I understand that if School District 102 determines that my student is not a resident of the District, my children will be removed from school and I will be responsible for payment of any tuition owed. If the District determines that I have provided false information about my residency, the District will seek prosecution to the full extent of the law and may initiate a civil lawsuit against me.

Printed name of parent/guardian

Signature of parent/guardian

Dated: _____

PART II - TO BE COMPLETED BY DISTRICT RESIDENT

I, _____, hereby state that I live at
(district resident)

_____ and that
(street address and village)

_____ and _____
(parent/guardian) (students)

have lived with me since _____ for the following reasons:
(date)

I am attaching the following documents to prove District 102 residency:

Category A (You must check one and provide copies of the documents)

- The most recent real estate tax bill for my residence showing me as the taxpayer. If tax bill is not in your name, submit a mortgage statement or lease
- A closing statement for the purchase of my residence
- Complete signed lease for my residence which includes landlord's name, address and phone number and proof of last month's rent payment (cancelled check, money order or receipt for cash). My residence is:
 a single family home an apartment a townhouse/condo unit

Category B (You must check at least two, the address on the document must match the registration address)

- Gas or electric bill (must be dated within the last 30 days)
- Telephone or cable service bill (must be dated within the last 30 days)
- Paycheck or pay stub from employer (must be dated within the last 30 days)
- Public Aid card (must be dated within the last 30 days)
- Voter registration card or application for voter registration card
- Home/apartment insurance certificate (must be dated within the last 30 days)
- Automobile registration - State of Illinois
- Receipt for city vehicle sticker

Category C (You must check at least one, the address on the identification must match the registration address)

- State issued photo ID (driver's license or state ID)
- Federal issued photo ID (passport)

WARNING AND AFFIRMATION

I understand that it is a crime under Illinois law, punishable by imprisonment and fine, to knowingly or willfully present any false information regarding the residency of a student for purposes of enabling that student to attend on a tuition-free basis. If the District determines that I have provided false information, the District will seek prosecution to the full extent of the law and may initiate a civil lawsuit against me.

I affirm that I am a resident of this district and that the information presented in this affidavit and in connection with any investigation of my residency or the residency of the students is true, complete and accurate.

Printed name of district resident

Signature of district resident

Dated: _____